



Transportation Department 2035 MONROE AVENUE TEL 585/242-5200 EXT 5092
ROCHESTER, NEW YORK 14618 FAX 585/242-5098

February 15, 2017

TO: Parents/Guardians of Students Attending Non-Public Schools

FROM: Brighton Transportation Department

SUBJECT: Request for Transportation to Non-Public Schools for the 2017-18 School Year

The New York State Education Department (NYSED) deadline to apply for transportation services to a non-public school program is April 1, 2017 for the 2017-18 school year. NYSED mandates the renewal application and application deadline. Applications received after April 1 are subject to review for eligibility and may be denied. The Request for Transportation to Non-Public Schools form must be completed and received by the Brighton Central School District Transportation Department no later than April 1, 2017. Please use the address/fax number above for submission of forms.

The form can be found on the Brighton Central Schools web site: www.bcsd.org. Go to "Quick Links," "Transportation" and select the Non-Public Schools link. The form is titled "2017-18 Request for Non-Public School Transportation." A new application must be submitted each year to request transportation services for your child. A separate form must be completed for each child.

If you are new to the school district, the Request for Transportation to Non-Public Schools form must be submitted within 30 days of establishing residence in the district. Students must be registered prior to requesting transportation services. To register your child, contact the Brighton Central School District's Central Registrar, Chris Tickyj, at 242-5200 x7533.

The student's legal residence must be located in the Brighton Central School District boundaries and within a 15-mile distance from the school of their attendance. Requests for transportation to and from an address other than your home must be within the district boundaries.

Brighton Central School District's transportation policy provides transportation for students in grades K-6 living more than 1/4 mile from school and in grades 7-12 living more than 3/4 mile from school.

Please contact the Transportation Department at (585) 242-5200 x5092 if you have any questions.



REQUEST FOR TRANSPORTATION TO NON-PUBLIC SCHOOLS

DEADLINE TO SUBMIT FORM IS APRIL 1, 2017

If your child is **not** registered with Brighton CSD, please contact the Central Registrar, Chris Tickyj at 242-5200 x7533. Bussing cannot be provided until student is registered in the district.

Residency Date: _____

School Name (Print): _____ Grade Entering : _____

Address: _____ City: _____ Zip: _____

Student Name(Print): _____ Age as of 12/1/2017: _____

Address: _____ City: _____ Zip: _____

Parent/Guardian (Print): _____ Email: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

NO PICK UP NEEDED (PLEASE CHECK DAYS)

M Tu W Th F

NO DROP OFF NEEDED (PLEASE CHECK DAYS)

M Tu W Th F

Transportation will automatically be set up using home address unless alternative address is indicated below:

MON AM	Provider/Name:		MON PM	Provider/Name:	
	Address:			Address:	
	Phone:			Phone:	
TUES AM	Provider/Name:		TUES PM	Provider/Name:	
	Address:			Address:	
	Phone:			Phone:	
WED AM	Provider/Name:		WED PM	Provider/Name:	
	Address:			Address:	
	Phone:			Phone:	
THURS AM	Provider/Name:		THURS PM	Provider/Name:	
	Address:			Address:	
	Phone:			Phone:	
FRI AM	Provider/Name:		FRI PM	Provider/Name:	
	Address:			Address:	
	Phone:			Phone:	

Section 3635(2) NYSED law requires a written request for transportation to a non-public school be made no later than **April 1st** of each year. Requests made after this date will be subject to review for eligibility and **may be denied**. In addition, a parent/legal guardian of a pupil not residing in the school district on April 1st shall submit a written request within thirty days after establishing residence in the district. My signature certifies that I am the parent/legal guardian of the above student and authorized to request transportation to the school noted above. I verify that the student resides with me at the address indicated.

Parent/Guardian Signature (*handwritten*)

Date

Mail or deliver to: Transportation at 2035 Monroe Ave, Rochester, NY 14618 or fax to 585-242-5098

Rev 2/2017