



Back to School 2018-2019

Calendar Please find the 2018-2019 St. Louis School [year-at-a-glance calendar](#). A monthly calendar of events may be found under Parents/Calendar.

Class List Each family (K-5) was mailed a class list for each child attending St. Louis School. Each grade level is followed by the teacher's first initial of her last name. For example, 3B would mean Gr. 3 with Mrs. Bennett. Every effort has been made by the teachers to place your child in the classroom that we are confident your student will excel. We thank you for your support.

Emergency Information Form: This form **MUST** be returned on the first day of school. We need one form PER child. It is imperative that we are able to reach you should the need arise during the day.

FACTS Tuition Payments The FACTS website is online at online.factsmgt.com.

Forms: All pertinent information and school forms are posted on the school website (<http://slspittsford.org>) under **PARENTS, Back to School 2018-2019**.

First Day of School *Wednesday, September 6th, 2017*. We will follow the regular school day schedule for Grades K-5. **School begins at 8:45 am and ends at 3:00 pm**. Parents must send in snack and lunch to school with their child. If they choose, all children are able to receive a carton of 2% white milk free of charge through September 22nd. In order to continue to receive milk after that date, an order will need to be turned in with payment to the office (form on website).

Hot Lunch We are in the process of setting up our hot lunch program. It is **planned to begin in September**. **Please check the website and the School Newsletter**, as well as the website for further information. **We are in need of parent volunteers in order to run hot lunch. Please notify the office if you are able/interested in helping.**

Milk All students have the opportunity to order milk for lunch during the school year. The choices are 2%, Skim, or Chocolate Milk. Please see the [Milk Ordering Form](#) for more information. Payments may be sent in to the office or paid online through our school website.

Uniform Attire Students in Grades K-5 are expected to be in full uniform beginning with the first day, including the gym uniform. You may refer to the Uniform Code quick sheet, or full detail in the Parent/Student Handbook which is on the website. **Walking shorts must be to the knee and socks must cover the ankle bone.**

NO PARKING/STOPPING/STANDING REMINDER In an effort to make school bus drop-off better, the entire area from the corner of Locust St. to Elmbrook St. is a NO parking, NO stopping, and NO standing zone for all vehicles other than buses until 9:00am. If you must drop your child off at school, please do so in front of the Manse building, but do not park, just “drop and go”. **This is mandated by the Village of Pittsford and could result in a ticket if not in compliance.**

Finding Your Classroom Buses will drop students off at the drive-way on Rand Place. Adults will be there as the bus drops them off, as well as at all doors. All teachers will be on the courtyard to greet students as they arrive on the first day. They will help direct them to their appropriate classroom. Beginning the second day, the children will enter the building right from drop-off and head to their classrooms at 8:30 am. Students may not be dropped off earlier than 8:30 a.m.

NOTE: Once the 8:45 am bell rings, *your child is late for school*. The parent must then sign the child in at the main office and write a NYS required note stating the reason of lateness.

School Supplies You may find the list on your teacher website, as well as under on the school website in the Back to School 2018-2019 area. You will also need to check your teacher website for additional items that are needed. The Preschool list may be found on the teacher websites.

Student/Parent Handbook/Agenda The Student/Parent Handbook is located on the website under Parents. In addition, each child in Grades 2-5 will receive their agenda on the first day of school. I encourage you to read through the Handbook so you will be familiar with school procedures.

School Website/Social Media Please refer to this on a regular basis. It is ever changing with information that is important for you to know. (<http://slspittsford.org>) or find us on Facebook at [stlouispittsford](#))

Parent Information Night **Thursday, September 13th, 2018** (grades K-5), beginning at 6:30pm with a large group meeting in the gym followed by 2 sessions, 7:00pm and 7:30pm for you to meet with our teachers. This is a wonderful opportunity to hear about the school and get to meet your child’s teachers and learn about our curricula.

Opening Mass Please join us on Monday, September 11, 2017 at 9:10 a.m. as we celebrate Mass as a school community.

Nurse's Office Immunization forms are due on the first day of school to our school nurse, Mrs. Schalabba. NYS law states that no child may attend class without complete immunization records in the hands of the school nurse.

Physical Exams It is imperative (New York State requirement) that your child have a physical in Grades K, 2nd and 4th grades. If your child has had one within the year, please provide documentation from your physician.

Medical Needs If your child has any special medical needs or any allergies requiring medication, Mrs. Schalabba needs the doctor orders for all medication by the first day of school, September 6th, 2017. Finally, keep a copy of physical forms and other doctor documentation as some doctor's offices are now charging for duplicates.

CASE (Creating a Safe Environment) Training: All parents who wish to be in the classroom or volunteer in any capacity MUST complete the Safe and Sacred CASE training. On the front of the web under NEWS, please follow the simple instructions to complete the on-line training. You will need to print the certificate, code of conduct and test results and then turn them into the office. When you turn them in, you will need to provide your driver's license so that a background check can be run.

If you have any questions or concerns, please feel free to call me at 586-5200 or e-mail the office at laurie.aldred@dor.org.



FIRST DAY OF SCHOOL HOT LIST!

Forms are on the website. Send all forms to the OFFICE!

- Emergency Form (1 PER child)
- Lunch and a Snack packed!
- Immunizations for Mrs. Schalabba
- Milk Order Form with payment

Check the SLS website at <http://slspittsford.org>

Forms can be found under PARENTS, Back to School 2018-2019

Welcome Back!

All St. Louis Families will receive a packet in early September with important information from our School Activities Committee (SAC) including the following topics:

- Room Parent Volunteer Information
- Teacher Birthday Fund
- Enrichment
- Fall Fundraiser
- Parent Information Night
- Hot Lunch Volunteer Program
- Family Picnic
- SLS Family Directory
- Spirit Days/Spirit Wear
- Lunch/Recess Parent Volunteers
- Box Tops Program

